



JNAN VIKAS MANDAL'S

Mohanlal Raichand Mehta College of Commerce
Diwali Maa College of Science
Amritlal Raichand Mehta College of Arts
Dr. R.T. Doshi College of Computer Science
NAAC Re-Accredited Grade 'A+' (CGPA : 3.31) (3rd Cycle)

Internship Report

Name of Student: Vaishnavi Rajan Pednekar

Class: MCom Part -I

Roll No: 325

Residential Address: Room NO: 29, Moreshwar Soc. Bhawani chawk
Suryanagar, Vitawa - Thane - 400605

Email ID: Vaishnavipednekar1103@gmail.com

Contact Number: 9136390825

Aadhar Number: 5768 6478 7933

PAN Number: GIXPP5036G

Name of organization/ Institute: Stock Holding Corporation of India Ltd.

Address of Organization/ Institute: SHCIL House, Mahape.



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Mohanlal Raichand Mehta College of Commerce
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(Kannada Linguistic Minority)
Plot No.9, Sector 19, Airoli, Navi Mumbai - 400 708.
Affiliated to University of Mumbai
NAAC Reaccredited Grade A+ (CGPA:3.31) (3rd Cycle)

☎ 8591431228

Email: jvm_collegeairoli@yahoo.co.in

Website: www.jnanvikasmandal.com

Ref. No.: JVM/ College/ 24-25/m com/ Intern ship/ 70

Date: 14/6/24

To,
Stock Holding Corporation Ltd.

Subject: Relieving letter of student

Dear Sir/Madam,

We would like to inform you that Ms. Vaishnavi Rajan Pednekar is applying for internship in your esteemed organisation as part of curriculum training for completing is his/her Masters as per the guidelines of University of Mumbai.

This training being an essential part of the curriculum, the following guidelines have been prescribed in the curriculum for the training. You are therefore, requested to please issue following guidelines to the concerned student mentor.


- Internship schedule may be prepared and a copy of the same may be sent to us.
- Each student is required to prepare Internship diary and report.
- Kindly check the Internship diary of the student daily.
- Issue instruction regarding working hours during training and maintenance of the attendance record.

You are requested to evaluate the student's performance in our format. We are providing attendance sheet & Supervisor Evaluation of Intern.

The performance report may please be forwarded to the undersigned on completion of training in sealed envelope.

Your efforts in this regard will positively enhance knowledge and practical skills of the students, your cooperation will be highly appreciated, and we shall feel obliged.

Thanking you,


Dr. B. R. Deshpande
I/c Principal



1.1. Appendix VI: Attendance Sheet

Name & Address of Organization

Stock Holding Corporation of India limited.

SHCIL house Mahape , Ghansoli

Name of the Student	Vaishnavi Rajan Pednekar
Roll Number	325
Name of Course	M . Com PART 1
Date of Commencement of Training	1- May - 2024
Date of Completion of Training	31- May - 2024

Month and Year:

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	NA	P	P	P	P	NA
2	P	P	P	P	P	NA
3	P	P	P	P	P	NA
4	P	P	P	P	P	NA
5	P	P	P	P	P	NA
6						
7						
8						
9						
10						
11						
12						

- Attendance Sheet should remain affixed in Daily Training Diary. Do not remove or tear it off.
- Holidays should be marked in Red Ink in attendance column. Absent should be marked as 'A' in Red Ink.

Name and Signature with date of Internship Supervisor :

 Main Savali

Stock Holding Corporation of India Limited®

Registered Office: 301, Centre Point, Dr. Babasaheb Ambedkar Road, Parel, Mumbai - 400 012.

☎ 022 - 6177 9400-09; CIN : U67190MH1986GOI040506 🌐 www.stockholding.com

Mahape : SHCIL House, Plot No. P-51, T.T.C. Industrial Area, MIDC, Mahape, Navi Mumbai - 400 710.

☎ 022-6177 8100; CIN : U67190MH1986GO1040506 🌐 www.stockholding.com

1.1. Appendix VII: Supervisor Evaluation of Intern

 Student Name: Vaishnavi Rajan Pednekar Date: 8 - 06 - 2024

 Work Supervisor: Sayali Main Title: Executive

 Organization: Stock Holding Corporation of India Limited

Internship Address : SHCIL house , Mahape , Ghansoli _

 1- Dates of Internship: From 01 - May - 2024 To 28 - May - 2024

Please evaluate intern by indicating the frequency with which you observed the following behaviors:

Parameters	Needs Improvement	Satisfactory	Good	Excellent
Behaviors				✓
Performs in a dependable manner				✓
Cooperates with co-workers and supervisors			✓	
Shows interest in work				✓
Learns quickly			✓	
Shows initiative				✓
Produces high quality work				✓
Accepts responsibility				✓
Accepts criticism	✓			
Demonstrates organizational skills			✓	
Uses technical knowledge and expertise			✓	
Shows good judgment			✓	
Demonstrates creativity/originality				✓
Analyses problems effectively			✓	
Is self-reliant			✓	
Communicates well				✓

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Gives a professional appearance			✓	
Writes effectively				✓
Has a professional attitude			✓	
Is punctual				✓
Uses time effectively				✓

Overall performance of student intern (circle one): Good at work but still need improvement in some sector of work

(Needs improvement / Satisfactory / Good / Excellent)

Additional comments, if any:



Signature of Industry supervisor *Smita*

HR Manager _____

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1.3. Appendix VIII: Student Feedback of Internship

(To be filled by Students after Internship completion)

Student Name: Vaishnavi Rajan Pednekar Date: 10-06-2024

Work Supervisor: Sayali Main Title: Executive

Organization: Stock Holding Corporation of India Limited

Supervisor Email: _____ Internship is: Paid Unpaid

Internship Address: SHCIL house, Mahape Ghansoli

Dates of Internship: From 01 - May - 2024 To 31 - May - 2024

Faculty Coordinator: _____ Department: NPS

Give a brief description of your internship work (title and tasks for which you were responsible):

Was your internship experience related to your major area of study?

- Yes, to a large degree
- Yes, to a slight degree
- No, not related at all

Indicate the degree to which you agree or disagree with the following statements.

This experience has:	Strongly Agree	Agree	No opinion	Disagree	Strongly Disagree
Given me the opportunity to explore a career field		✓			
Allowed me to apply classroom theory to practice			✓		
Helped me develop my decision-making and problem-solving skills			✓		
Expanded my knowledge about the work world prior to permanent employment		✓			
Helped me develop my written and oral communication skills				✓	
Provided a chance to use leadership skills (influence others, develop ideas with others, stimulate decision-making and action)				✓	

Expanded my sensitivity to the ethical implications of the work involved				✓	
Made it possible for me to be more confident in new situations				✓	
Given me a chance to improve my interpersonal skills			✓		
Helped me learn to handle responsibility and use my time wisely		✓			
Helped me discover new aspects of myself that I didn't know existed before		✓			
Helped me develop new interests and abilities		✓			
Helped me clarify my career goals	✓				
Provided me with contacts which may lead to future employment	✓				
Allowed me to acquire information and/ or use equipment not available at my Institute		✓			

- In the Institute internship program, faculty members are expected to be mentors for students. Do you feel that your faculty coordinator served such a function? Why or why not?
 - ✓ Yes because they teach us how to do work effectively
- How well were you able to accomplish the initial goals, tasks and new skills that were set down in your learning contract? In what ways were you able to take a new direction or expand beyond your contract? Why were some goals not accomplished adequately?

- I and my subordinator both were engaged in the work as I was new to it so it was hard
For that's why some time made mistake also not able to complete some goal properly

- In what areas did you most develop and improve?

- Typing , accounts, work life experience

- What has been the most significant accomplishment or satisfying moment of your internship?

- Supervisor and all other member were very friendly and supporting in nature

- What did you dislike about the internship?

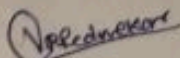
- nothing

- Considering your overall experience, how would you rate this internship? (Circle one).

-Satisfactory/ Good/ Excellent

- Give suggestions as to how your internship experience could have been improved. (Could you have handled added responsibility? Would you have liked more discussions with your professor concerning your internship? Was closer supervision needed? Was more of an orientation required?)

Vaishnavi Rajan Pednekar.



<Signature of Student>

<Name, Roll number, Date>

Vaishnavi Rajan pednekar

Room No. 29, Moreshwar soc.

Bhavani chawk, suryanagar vitawa, THANE 400605 (W)

Email: vaishnavipednekar1103@gmail.com

Phone: 9136390825

Objective :

I am an energetic, ambitious person who has developed a mature and responsible Approach to any task that I undertake, or situation that I am presented with.

Synopsis :

A dynamic professional 2 Year of experience in NPS operations.

Readily establish a positive rapport with team members and work collaboratively to achieve corporate goals.

Resourceful in interfacing with external authorities like NSDL, KARVY, AXIS Bank etc. an enterprising team worker with excellent planning, organizational and interpersonal skills.

Performing back office operations related activities.

problem solving & organizational abilities.

Work Experience :

A) Currently working in Stock Holding Corporation of India Ltd

Work Tenure - From Jul 2022 to Till Date

Job Profile:

- Reconciliation of Bank statement with back office data received from finance team.
- Processing contribution for Corporate, Unorganized sector and resigned employees on NSDL, Karvy CRA.
- Processing and replying modification request s received from branches on daily basis.
- Creation and generation of Online PRAN for Corporate sector and unorganized sector on a daily basis.
- Replying to all queries received from branches and clients within adequate time period.
- Authorization of withdrawal requests received on PAN India basis.

Academic Qualifications :

Bachelor of Commerce Studies from Mumbai University in March 2021 with First Class.

HSC from Maharashtra Board in March 2018 with First Class.

SSC from Maharashtra Board in March 2016 with First Class.

Certifications :

Banking and Finance academic course

Personal Information:

Nationality - Indian

Date Of Birth- 23/08/2000

Religion -Hindu

Marital Status - Unmarried

Date:

Place: (Vaishnavi Rajan Pednekar)