

**JNAN VIKAS MANDAL'S (Linguistic Minority)**  
 Mohanlal Raichand Mehta College of Commerce  
 DiwaliMaa College of Science  
 Amritlal Raichand Mehta College of Arts  
 Dr. R.T. Doshi College of Computer Science  
 Plot no.9, Sector -19, Airoli, Navi Mumbai  
 Permanently Unaided, Affiliated to Mumbai University  
 NAAC Re-accredited CGPA (3.31) "A+" Grade (3<sup>rd</sup> cycle)

## Self - Appraisal Report for Teachers

Academic Year

### PART - A

1.	Full Name (in BLOCK LETTERS)	
2.	Department/ Centre	
3.	Designation	
4.	Qualification	
5.	Date of joining the institute	

**6. Academic Qualifications: (Improved in the assessment year)**

Degree	University	Year of Passing	Class obtained	Percentage

**Research Degree (In the assessment year)**

Degrees	Title of thesis	Date of Award	University

**7. Teaching Activities:**

**(a) Teaching workload per week**

UG/ PG Class	Lectures	Practical's	Tutorials/ Project Guidance	Total

**(b) Students guided for Research/ Ph.D. (Attach Proof)**

Sr. No.	Name of the Student	M.Sc. By Research/ Ph.D.	Topic of Research	Date of Registration	Date of Award of Degree



**8. Orientation/ Refresher Courses/ Short Term Course/ similar FDP attended (Online/ Face-to-Face): (Attach Proof)**

Sr. No.	Orientation/ Refresher/ Short Term Course	Title	Venue	Date		Sponsoring Agency
				From	To	

**9. PEER Reviewed Published Work and Consultancy assignment:**

(Books, Research Publications, Articles) (Attach Proof)

**(a) Books Published with ISBN**

Sr. No.	Title of the book	Publisher	ISBN No.	Year of Publication	Level at which recommended

**(b) Research Publications in Journals notified on UGC website:**

Sr. No.	Authors (In sequence as on the Publication)	Title of Paper	Journal with ISSN No.	Vol. and Page No.	Year of Publ.	Link to website of the journal

**(c) Research Publications in PEER Reviewed Journals but not listed in UGC website:**

Sr. No.	Authors (In sequence as on the Publication)	Title of Paper	Journal with ISSN No.	Vol. and Page No.	Year of Publ.	Link to website of the journal





(d) Research Papers in Conference/ proceedings:

Sr. No.	Authors (In sequence as on the Publ.)	Title of the proceeding	Title of the paper	ISBN/ ISSN No.	Year of Publ.

(e) IPR/ Patents:

Sr. No.	Filed	Published	Granted

(f) Developing R. & D. partnership with Industry/Professional organizations and Revenue generation through Consultancy/ Testing / Technology Transfer/ Professional Assignments/ Start-ups/ Incubation Activity:

Name of the Teacher	Title of the consultancy project/ corporate training	Sponsoring agency with contact details	Revenue generated in Rs.

10. Research Projects carried out: (Attach Proof)

Sr. No.	Title of the Project	Name of the Funding Agency	Amount (Rs. Lakhs)	Date		Remarks
				From	To	



11. Seminar, Conference, Symposia, Workshops etc. presented / attended: (Attach Proof)

Sr. No.	Name of the Seminar/ Conference etc.	Level	Name of the sponsoring Agency	Title of Paper (in case of presentation)	Place	Date and Duration

### 12. Innovations/ Contributions in Teaching

a)	Curriculum Designing/ Development	
	Revision of Curriculum- Courses/ programmes	
	Developed new Curriculum-	
b)	Teaching Methods	
c)	Laboratory Experiments	
d)	Evaluation Methods	
e)	Preparation of resource Materials including books, e-content development reading materials, lab. manual etc. and promotion of online education (MOOC/SWAYAM/PG. PATHSHALA etc)	
f)	Students Remedial Teaching/ Counseling/ Finishing activities	

### 13. Extension Work, Outreach Activities Co-curricular & Extra- curricular activities carried out

(Please give a short account of your contribution to)

a)	Contribution to University Level	
b)	Contribution to College Level	
c)	Co-curricular Activities	
d)	Enrichment of Campus Life	
	NSS Activities	
	NCC Activities	
	Sports Activities	
	Cultural Activities	
	Avishkar Activities	
	DLLE Activities	





e)	Students' welfare and discipline	
f)	Membership/ participation in Bodies/ committees on Education at National/ International Level	
g)	Membership of Professional Organizations of Teachers	
h)	Membership of Professional Bodies, Societies etc.	

**14. Awards and Recognitions Received**

Year	Name of the Award/ Recognition	Nature of the activity for Award/Recognition received	Name of the awarding agency

**15. Departmental/ faculty/ College/ University administrative work done:**


**16. a) Self-assessment of the work done, under each head of activity**

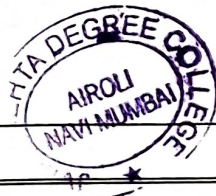
Sr. No.	Activity	Outstanding	Very Good	Good	Fair	Poor
1	Teaching					
2	Research					
3	Extension					
4	Administration					

**Justification in support of self-assessment of work:**

1	Teaching	
2	Research	
3	Extension	
4	Administration	

**b) Difficulties encountered**

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c) Suggestion to removal of difficulties:


17. a) Outline of the proposed activities for the following year in teaching, research, extension and administration

1	Teaching	
2	Research	
3	Extension	
4	Administration	

b) Time-budgeting: Indicate average time in hours per week that will be given to the following activities

1	Teaching	
2	Research	
3	Extension	
4	Administration	

18. Any other information not covered above:


I hereby declare that the information furnished above is correct and true.

(Name & Signature of the Teacher)



## PART - B

(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Head of the Department or the Principal with a view to making improvement in the work, by the person concerned)

**1. a) Assessment by the Head of the Department of the work done under each head of activity**

Sr. No.	Activity	Outstanding	Very Good	Good	Fair	Poor
1	Teaching					
2	Research					
3	Extension					
4	Administration					

**b) Reasons for the discrepancy in the assessment by the teacher himself and by the Head of the Department, if any**


**c) Justification of assessment of the work as Outstanding/ Poor**


**2. Comments of the Head on 16 (b) and 16 (c) of Part A:**


**3. Remarks & suggestion of the Head on 18 (a) and 18 (b) of Part A:**


The information given above is true as per records

Date: \_\_\_\_\_

(Signature Head of the Department)





1. Remarks of the Principal:


Performance appraisal during the academic year (Tick whichever is applicable to mark teacher's performance)

(A+) - Outstanding,	
(A) - Very Good,	
(B+) - Positively Good,	
(B) - Good,	
(B-) - Average,	
(C) - Below Average]	

Date: \_\_\_\_\_

Principal

College Seal

List of enclosures [evidences/proof connected to Sr. No. 6, 7 (b), 8, 9 (Only first page), 10 etc.]

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

